

RESIDENTIAL ADDITION

Two (2) complete plan sets will be required with the following information:

- 1) Building Permit Application, available at www.elpasotexas.gov
- 2) Property address
- 3) Total square footage for all new areas:
 - a) Living areas
 - b) Garages & carports
 - c) Covered porches, patios & balconies
- 4) Dimensioned site plan drawn to scale. The site plan drawing requires the following information:
 - a) The property lines
 - b) All setback lines
 - c) Flood zone designation and elevation certificate when required
 - d) All utility easements
 - e) Any inlets for drainage when fronting the proposed lot
 - f) All proposed and/or existing structures on the site
 - g) On-site ponding requirements
- 5) Architectural scale drawing of the new structure which shows the following:
 - a) Floor plan which indicates:
 - 1) Dimensions & identification of all rooms & spaces
 - 2) Location, size and types of all windows & doors
 - 3) Smoke and Carbon Monoxide detectors locations
 - 4) Residential fire sprinkler systems if required
 - b) Roof framing plans indicating all beams, rafters, trusses & columns
 - c) Floor framing plans indicating all joists, beams & columns
 - d) If trusses are being used, truss package shall be submitted
 - e) Foundation plans indicating the type of foundation and footing details
 - f) Typical exterior & interior wall sections
 - g) Exterior elevations showing the front, right, left & rear of structure
 - h) Architectural drawing of any stairs, railings, interior walls, fireplaces, rock walls & retaining walls
 - i) Electrical riser diagram, load calculations & panel location required for all structures over 2500 gross square feet
- 6) International Energy Code Compliance report. Compliance can be shown by using the REScheck form that is available at www.energycodes.gov

For help in obtaining information or to contact the Building Permit Division, please call (915) 212-0085 or visit our website at: <http://www.elpasotexas.gov/planning-and-inspections>